

INNOVATIVE ARTS ACADEMY

Board Meeting Minutes for Wednesday, March 16, 2022 at 6PM

Component	Agenda Items																
Opening Exercises	<ul style="list-style-type: none"> ● Call to Order: 6:02 PM ● Notice of Meeting <ul style="list-style-type: none"> ○ Proper notice was published in <i>The Morning Call</i> on Friday, July 9, 2021. ● Flag Salute ● Roll Call <table border="1" data-bbox="423 600 1297 869" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Administrative Member</th> <th style="text-align: center;">Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Dan Schmidt</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Danny Youssef, Secretary</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td style="text-align: center;">By phone</td> </tr> </tbody> </table> <p>Guests: Chris Fisher, Rocco Seiler, Keri Ramsay, Erik Malmberg</p>	Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans, Treasurer	Present	Brian Taylor, General Counsel	Present	Danny Youssef, Secretary	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone
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Old Business	<p>Approval of board meeting minutes from February 16, 2022:</p> <ul style="list-style-type: none"> ○ Motion to approve: Rob Sirmans ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ Unanimously approved. <p>Approval of February 2022 financials:</p> <ul style="list-style-type: none"> ○ Motion to approve: Dave Rank ○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> ■ Unanimously approved. 																
Executive Session	<p>Enter Executive Session to discuss pending legal matters and personnel matters at: 6:15 PM</p>																
Returned to Regular Session	<p>Returned to Regular Session at: 6:24 PM</p>																
Enrollment Update	<p>Enrollment Summary:</p> <ul style="list-style-type: none"> ● Total Enrollment 2/1/22 - 515 ● Withdrawals (February 1-28, 2022) - 10 ● New Enrollments (February 1-28, 2022) - 6 ● Total Enrollment 3/1/22 - 511 ● 6th grade enrollment 3/1: 56 (3/14 - 58) <p>Previous Data (updated):</p> <ul style="list-style-type: none"> ● Total Enrollment 1/1/22 - 517 ● Withdrawals (January 1-31, 2022) - 20 ● New Enrollments (January 1-31, 2022) - 18 ● Total Enrollment 2/1/22 - 515 ● 6th grade enrollment 2/1: 59 																

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Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
 - Here is what has changed since the last Board Meeting:
 - Re-enrollment Starting: 3/14/2022
 - Next Enrollment Event: 3/31/2022
 - Enrollment Event will be promoted on social media as of 3/21/2022

- **Curriculum and Academics**
 - Here's what's changed since last Board meeting:
 - The [Academic Calendar](#) has been updated based on last month's discussion. We are seeking approval.
 - CDTs were administered during the week of March 7-11, 2022.
 - 49 students in grades 6 through 8 have registered for the After School program. 10 junior and senior students serve as mentors during the program. Additionally, the Dance Team has been able to practice after school twice per week because we have the transportation. 10 high school students participate in the Dance Team.
 - The REWARDS reading intervention program will be ending by the end of the third marking period. Teachers have given feedback that students have responded well to the program. As a result, we will add this to the curriculum next year as well.
 - Courses have been chosen for next year. In an effort to improve student achievement, a reading class has been added to 8th grade along with ELA.
 - PSSA Scores have been reviewed. Please see the attached report showing how we scored in comparison to the state average as well as since the last testing period before COVID. There is also a list of action steps that are in progress as well as those for the future.
 - PLN coaching continued this month. There is one date left for administrators this year.
 - To celebrate Black History month, the school held two events. Students in our special education department completed reports and hosted a Wax Museum event. There was also a school wide event held during Cougar Studio. Each class chose a Black American to research. They decorated their classroom doors with information about the person. The doors were judged and a class from Middle School and High School were chosen as the winners. They had a pizza party. 2 runner up classes were also chosen. They received a class snack. The winning teachers also received rewards for this contest. The winners are:
 - High School**
 - 1st - Hillegass/Safi-Battle
 - 2nd - Frana
 - 3rd - Grogan
 - Middle School**
 - 1st - Thomsen
 - 2nd - Schell
 - 3rd - Akers
 - Teachers are beginning to learn the data analysis and instructional planning process using CDT data.
 - The Program of Studies is still in progress. Please note one change will be moving the "Graphic Arts" major to "Digital Arts". This would include graphic arts but expand it to use other media which would allow students to create a broader portfolio should they choose to move on in this field.

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- On March 2nd, the seniors had an assembly with Patty McLain. She works with students in high school focusing on their social emotional well being. The seniors were very open and seemed to enjoy the assembly.
- We would like to continue our partnership with UPenn next year through PLN. Attached is the letter of agreement which lays out what we would like to accomplish next year. We can discuss this and vote next month to approve the final plan.
- Plans are in progress for our Summer Camp program. We want to extend it to high school this summer as well. This camp will focus on the Arts and will be open to students in IAA as well as non-students. Additionally, we will also provide summer academic instruction.
- On March 15th, our Visual Arts Major students will be visiting the Banana Factory in Bethlehem as part of the ArtsQuest program. They will see an exhibition by Musikfest 2022 poster artist Bart Cooper. It is an education and live art installation showcasing powerful, heroic women in American history. Admission and transportation costs are being covered by ArtsQuest.

- **Federal Programs**

- Here's what's changed since the last board meeting:
 - The ARP ESSER grant was submitted and approved. The kitchen/cafeteria renovation was not an allowable cost and had to be taken out of the budget with the HVAC replacements. These are unallowable costs because we do not own the building.
 - A good portion will be used to replace devices in the Digital Arts and Mass Communication classrooms. Additionally, items such as cameras for photography class and iPads for animation will be purchased.

- **Logistics / Operations / Technology**

- Here's what's changed since the last board meeting:
 - Main boiler has been repaired and is running.
 - Gym Renovation Update:
 - Divider wall has been removed and discarded
 - Two glass backboards were replaced
 - All basketball rims were replaced with breakaway rims
 - All backboard padding have been replaced
 - Removal of rows from bleachers in progress
 - Removal of metal in progress
 - 74 Tickets completed for staff/students
 - Quote for new Mitel Telephony System purchased via ESSERS III:
 - Erate Peppm Mini Bid concluded for network infrastructure (switches, wireless, and firewall). Winning vendor is Fortinet (CDWG). 85% is covered by ERATE Grants.
 - Rolled out Lightspeed Relay Classroom Management to teachers so they can monitor what students are doing on their chromebooks and force focus to tasks at hand.

- **Human Resources**

- Here's what's changed since the last board meeting:
 - There are still vacancies to fill in the following areas:
 - Health & PE (1)
 - HS Science (1)
 - ESL / Spanish

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	<ul style="list-style-type: none"> ■ Employment offers were accepted by 3 candidates in the following areas: <ul style="list-style-type: none"> ● MS ELA - start date, 3/14/22 ● Health & PE - start date, 4/20/22 ● HS Science - start date, 3/23/22
<p>New Business</p>	<ul style="list-style-type: none"> ● Motion to approve the following policies: 2222: Tobacco and Vaping Products; 7713: Vandalism and Destruction of Property : <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ Unanimously approved. ● Motion to approve the 2021-2022 Stipend Plan for additional duties: <ul style="list-style-type: none"> ○ Motion to approve: Rob Sirmans ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved. ● Motion to approve quote for Mitel Telephony System: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ Unanimously approved. ● Motion to approve updated network structure to Fortinet (wireless, switches, firewall): <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ Unanimously approved. ● Motion to approve the 2022-2023 Academic Calendar: <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> ■ Unanimously approved. ● Motion to approve addendum to Connective Intervention Services contract (School Psychologist services): <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ Unanimously approved. ● Motion to approve the recommendation of termination for the following employee: 1846723 <ul style="list-style-type: none"> ○ Motion to approve: Rob Sirmans ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ Unanimously approved. ● Motion to accept the following employee resignations: 2145792, 3578752, and 4247865 <ul style="list-style-type: none"> ○ Motion to approve: Rob Sirmans ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ Unanimously approved. ● Motion to approve the following new employee contracts for the 2021-2022 Academic Year: 1042022, 5469363, and 9360612 <ul style="list-style-type: none"> ○ Motion to approve: Rob Sirmans ○ Motion seconded by: Dan Schmidt

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	<ul style="list-style-type: none">■ Unanimously approved.
Public Comment	<p>Members from the public are invited to comment on items <u>that are listed on this agenda</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
Next Meeting	<ul style="list-style-type: none">● Wednesday, April 20, 2022, at 6:00 pm.
Adjourn	<ul style="list-style-type: none">● Approval to adjourn board meeting:<ul style="list-style-type: none">○ Motion to adjourn: Rob Sirmans○ Motion seconded by: Dan Schmidt<ul style="list-style-type: none">■ Unanimously approved.